

KENT COUNTY BOARD OF COMMISSIONERS

*Thursday, February 25, 2016
Administration Building - Room 310*

Meeting called to order at 8:32 a.m. by Chair James R. Saalfeld.

Present: Commissioners Antor, Bolter, Brieve, Bulkowski, Chivis, Hennessy, Jones, Kallman, Koorndyk, Morgan, Ponstein, Shroll, Stek, Talen, Vander Molen, Chair Saalfeld - 16.

Absent: Mast, Vonk, Voorhees - 3.

Invocation: Commissioner Ponstein introduced Commissioner Kallman who gave the invocation. The Pledge of Allegiance followed.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

- a) Approval of the Minutes of February 2, 2016, Work Session; February 11, 2016, Meeting and Work Session; and, February 16, 2016, Work Session
- b) February 16, 2016, Finance Committee Meeting Minutes
(Reports of Claims and Allowances)
- c) Resolutions:

2-25-16-8 – APPOINTMENTS TO THE CITY/COUNTY BUILDING AUTHORITY, KENT DISTRICT LIBRARY BOARD AND THE KENT COUNTY FAMILY & CHILDREN'S COORDINATING COUNCIL / BOARD OF COMMISSIONERS

WHEREAS, a citizen vacancy on the City/County Building Authority was left unfilled following the annual appointment process due to the recommended candidate withdrawing from the position. The interview team consisting of Commissioners Shroll, Talen, and Stek reviewed resumes and interviewed selected candidates. The interview team is recommending the appointment of Emily Bridson to the City/County Building Authority; and

WHEREAS, a citizen vacancy has recently occurred on the Kent District Library Board for Region 8 (City of Wyoming). An interview team consisting of Commissioners Mast, Antor, and Talen reviewed resumes and interviewed candidates. The interview team is recommending, and the City of Wyoming concurs, the appointment of Sherrie Willson to fill the unexpired term on the Kent District Library Board for Region 8; and

WHEREAS, in addition, two citizen vacancies have occurred on the Kent County Family & Children's Coordinating Council. One is a Private Funding position and one is an Advocate/Consumer position. An interview team consisting of Commissioners Shroll, Talen, and

Stek reviewed resumes and interviewed selected candidates. The interview team is recommending the appointments of Michelle Van Dyke to the Private Funding slot and Melanie Beelen to the Advocate/Consumer slot to fill the unexpired terms; and

WHEREAS, this item has been reviewed and recommended by the Legislative and Human Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby appoint Emily Bridson to the City/County Building Authority to fill a three-year term ending December 31, 2018; to appoint Sherrie Willson to the Kent District Library Board to fill an unexpired term ending December 31, 2017; to appoint Melanie Beelen to the Kent County Family & Children's Coordinating Council to fill an unexpired term ending December 31, 2017; and to appoint Michelle Van Dyke to the Kent County Family & Children's Coordinating Council to fill an unexpired term ending December 31, 2016.

2-25-16-9 – NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (NACCHO) –
REDUCING DISPARITIES IN BREASTFEEDING GRANT / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from National Association of County and City Health Officials (NACCHO) that funding of \$41,455 has been awarded to support programs that focus on peer and professional lactation support to breastfeeding African American mothers, who have been found to have the lowest breastfeeding initiation and duration rates of all racial and ethnic groups; and

WHEREAS, the grant requires activities to be conducted with a baby friendly hospital – Mercy Health Saint Mary's – and a community organization – Spectrum Health's Strong Beginnings maternal-infant support program; and

WHEREAS, to encourage increased breastfeeding among African Americans living in Greater Grand Rapids, the Health Department will deliver training workshops for professional and lay persons, create a breastfeeding peer mentor program for African Americans, partner with Mercy Health Saint Mary's to develop a referral program for prenatal and postpartum clients to participate in peer mentor and peer support programs, and create a breastfeeding resource and referral guide to be used by healthcare professionals; and

WHEREAS, the \$41,455 in grant funds will be used to support 0.1 FTE of existing Health Department positions with salary and benefit costs of \$8,962, contractual costs for training and coordination of peer groups of \$16,000, conference and local travel costs of \$2,465, supplies of \$2,443, incentives of \$3,985, and indirect costs of \$7,600; and

WHEREAS, the term of the grant is January 15, 2016 through June 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$41,455 in funding from National Association of County and City Health Officials (NACCHO) to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED that the Board of Commissioners hereby authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within fifteen percent of the original award.

2-25-16-10 – NETWORK180 – RETHINK DRINKS CAMPAIGN / HEALTH DEPARTMENT

WHEREAS, the Health Department has received notice from Network180 that funding of \$30,000 is available to support a social marketing campaign called ReThink Drinks, a prevention program targeting adult heavy drinking; and

WHEREAS, the ReThink Drinks campaign is an ongoing initiative to inform adults about the potential long-term harmful effects and risky behaviors associated with excessive alcohol consumption; and

WHEREAS, the broad-based, public health campaign will incorporate social media and education throughout Kent County, and target adults ages 18-34 with specific information on understanding drinking habits and recommended limits for safe and healthy alcohol consumption; and

WHEREAS, the \$30,000 in grant funds will be used to support the marketing campaign that includes bus ads, billboards, Johnny Ads (restroom ads) in local bars, restaurants, sports and entertainment venues and a partnership with the West Michigan Whitecaps. The cost includes \$24,250 for services provided by the West Michigan White Caps, \$250 for travel, \$250 for supplies and \$5,500 for indirect expenses; and

WHEREAS, the term of the grant is February 1, 2016 through September 30, 2016; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby accept and appropriate \$30,000 in funding from Network180 to the 2016 Health Fund Budget; and

BE IT FURTHER RESOLVED, that the Board of Commissioners hereby authorize the Board Chair to execute the grant agreement and approve grant extensions and changes, within 15 percent of the original award.

Motion by Commissioner Ponstein, seconded by Commissioner Koorndyk, that the Consent Agenda items be approved.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Talen, Hennessy, Vander Molen, Brieve, Kallman, Ponstein, Stek, Bolter, Jones, Morgan, Antor, Chair Saalfeld – 16.

Nays: 0.

RESOLUTIONS

2-25-16-11 – KENT SCHOOLS SERVICES NETWORK AGREEMENT / ADMINISTRATOR'S OFFICE

WHEREAS, in 2002, the Board of Commissioners adopted a Prevention Subcommittee Report that called for increased County funds for prevention services in the community. Initially, the *Prevention Initiative* focused on funding four distinct programs: Family Futures' Healthy Start (primary prevention), Kent Intermediate School District's (ISD) Bright Beginnings (primary prevention), Kent Department of Health and Human Services' (DHHS) Early

Impact (secondary prevention), and Network180's Family Engagement Program (tertiary prevention). The initial funding for these services began in 2003 with \$1.8 million; and

WHEREAS, in 2006, KSSN launched with eight schools and a mission to realign health and human services to support student achievement. Today, KSSN operates in 30 schools within eight school districts throughout Kent County, serving over 18,000 students from Pre-K through 12th grade. Schools where KSSN operates have seen a reduction in chronic absenteeism; and

WHEREAS, in 2008, the State of Michigan reduced its funding for Early Impact by \$400,000 in direct program support, and another \$400,000 through eligibility service definitions. As a result, the Grand Rapids Community Foundation, Network180, Heart of West Michigan United Way, and Kent County moved its respective funding for Early Impact to the Kent School Services Network (KSSN) as our secondary prevention service. At the time, the Kent ISD served as KSSN's fiduciary, and the contract for KSSN services was between Kent County and the Kent ISD. Two years ago, KSSN became its own 501(c)(3) non-profit organization with its own Board of Directors; and

WHEREAS, funding for KSSN comes from a variety of sources including, but not limited to, the following: school districts, Network180, Kent ISD, Grand Rapids Community Foundation, United Way, private donors, and Kent County; and

WHEREAS, Assistant Corporate Counsel has prepared and approved the Agreement for signature; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve a two-year agreement with the Kent Schools Services Network for Prevention Initiative services.

Motion by Commissioner Brieve, seconded by Commissioner Shroll, that the resolution be adopted.

Motion carried by voice vote.

2-25-16-12 – COMMUNITY DEVELOPMENT 5-YEAR CONSOLIDATED PLAN / COMMUNITY DEVELOPMENT

WHEREAS, Kent County has qualified as an Urban County, which makes it eligible to receive funds from the US Department of Housing and Urban Development (HUD); and

WHEREAS, Kent County along with the cities of Grand Rapids and Wyoming received an Economic Vitality Incentive Grant from the State of Michigan to hire a consultant in order to review the potential of merging the three Community Development departments. The consultant's report suggested that this will reduce the amount of federal funds the region could receive. One suggestion from the consultant's report was the creation of a regional Consolidated Plan to benefit the region; and

WHEREAS, the five-year Consolidated Plan consists of a housing and homelessness needs assessment, market analysis and related goals and objectives, and is a prerequisite of obtaining Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grants (ESG) from HUD; and

WHEREAS, Grand Rapids as well as Wyoming have presented the Consolidated Plan to their respective city commissions in January, and were approved; and

WHEREAS, the Annual Action Plan that describes the specific funding plan will be presented for approval in May; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve the Housing and Community Development Consolidated Plan for July 1, 2016 through June 30, 2021.

Motion by Commissioner Jones, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

Abstain: Commissioner Bulkowski – 1.

2-25-16-13 – RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION LIMITED TAX
CAPITAL IMPROVEMENT BONDS, SERIES 2016 / FISCAL SERVICES

WHEREAS, the County has determined to (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building located at 1501 Cedar Street, N.E. in the City of Grand Rapids (the "City"), (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility located in the Kent County (the "County") Fuller Complex (the "Fuller Complex") at 703 Ball Avenue, N.E. in the City, (c) to buildout two new Courtrooms and related judicial offices including other renovations and improvements at the Kent County Courthouse located at 180 Ottawa Avenue, N.W. in the City, and (d) to acquire and install related furniture, fixtures and equipment (collectively, the "Public Improvements") for the benefit of the County; and

WHEREAS, the County is authorized to issue bonds under Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, MCL 14.2101, et seq. ("Act 34"), and use the proceeds of the sale of such bonds to pay all or part of the cost of the Public Improvements; and

WHEREAS, the Board of Commissioners has determined that it is in the best interest of the County to issue bonds under Section 517 of Act 34 for the purpose of paying all or part of the costs of the Public Improvements; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Kent as follows:

Section 1. Necessity of Public Improvements; Useful Life. It is necessary for the public health, safety and welfare of the County to undertake the Public Improvements and issue general obligation limited tax bonds of the County therefor pursuant to Section 517 of Act 34 to pay for all or a portion of the costs of the Public Improvements. The period of usefulness of the Public Improvements is estimated to be not less than 21 years.

Section 2. Bonds Authorized; Security. The County shall issue bonds entitled "General Obligation Limited Tax Capital Improvement Bonds" (the "Bonds") in the aggregate principal sum of not to exceed \$25,500,000 to pay for all or a portion of the Public Improvements and the cost of issuance of the Bonds. The Bonds shall be limited tax general obligations of the County. The full faith and credit of the County are pledged for the prompt payment of the principal of and interest on the Bonds as the same shall become due. Each year the County shall include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitations on the taxing power of the County.

Section 3. Continuance of Security for Bonds. The security pledged for the Bonds pursuant to this resolution shall continue until payment in full of the principal of and interest on all the Bonds or, until the Bonds are defeased as provided in Section 15 hereof.

Section 4. Bond Details. Bonds shall be issued in one or more series in fully registered form without coupons as serial and/or term bonds and substantially in the form set forth in Section 11 hereof. The interest rate or rates on the Bonds shall not exceed an average net interest rate of 6.0% per annum. The Bonds shall have maturities not exceeding 21 years and may have an optional redemption premium or premiums not exceeding 2.0% of the principal amount of any Bonds to be redeemed. The underwriter's discount on the Bonds including expenses shall not exceed 0.60% of the principal amount thereof and the Bonds may have a composite original issue discount not exceeding 3.0%. Within the limitations of applicable law and this resolution (including specifically this Section 4) the County's Fiscal Services Director is hereby authorized, with respect to each series of the Bonds, to approve the date, principal amount, maturities, interest payment date, interest rates, discounts, premiums, optional or mandatory redemption, the place of delivery and payment and other matters and procedures necessary to complete the issuance and sale of the Bonds as permitted by law.

Section 5. Notice of Optional and Mandatory Redemption. If less than all of the Bonds of a certain maturity within a series of Bonds shall be subject to optional or mandatory redemption, the Bonds of such maturity to be redeemed shall be determined by lot.

Notice of the call of any Bonds subject to optional or mandatory redemption shall be given by first-class mail by the Bond Registrar/Paying Agent (identified in Section 9 hereof) not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed, at the address shown on the registration books of the County kept by the Bond Registrar/Paying Agent; *provided, however*, that failure to give such notice by mail, or any defect in the notice mailed to the owner of any Bonds, shall not affect the validity of the proceedings for the redemption of any other Bonds. The notice of redemption shall specify the Bonds to be redeemed, the redemption date and the place or places where amounts due upon such redemption will be payable and, if less than all of the Bonds of a series are to be redeemed, the

numbers of such Bonds to be so redeemed, and, in the case of Bonds to be redeemed in part only, such notice shall also specify the respective portions of the principal amount thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, whether presented for redemption or not, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

Section 6. Payment of Bonds and Record Date. The principal of the Bonds shall be payable by the County to the holder thereof in lawful money of the United States of America upon delivery and surrender of the Bonds at the designated office of the Bond Registrar/Paying Agent (identified in Section 9 hereof). Interest on the Bonds shall be paid when due by check or draft drawn on the Bond Registrar/Paying Agent by first class mail to the registered owners thereof at the addresses shown on the registration books of the County kept by the Bond Registrar/Paying Agent as of the close of business on the 15th day of the month preceding the month a payment of interest on the Bonds is due, *provided, however*, that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), then to the registered owners at the addresses shown on the registration books as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State (the "Record Date").

Section 7. Denomination and Numbering. The Bonds shall be issued within a series in the denomination of \$5,000 or any multiple thereof within a single maturity, not exceeding the principal amount of the Bonds maturing in such year. Each Bond shall be numbered by the Bond Registrar/Paying Agent (identified in Section 9 hereof) in such a fashion as to reflect the fact that it is one of the Bonds of that series, and to identify the owner thereof on the bond register of the County kept by the Bond Registrar/Paying Agent.

Section 8. Book-Entry System. Initially, for each series of Bonds one fully-registered bond for each maturity, in the aggregate amount of such maturity, shall be issued in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC") for the benefit of other parties (the "Participants") in the book-entry-only transfer system of DTC. In the event the County determines that it is in the best interest of the County not to continue the book-entry system of transfer or that the interests of the holders of the Bonds might be adversely affected if the book-entry system of transfer is continued, the County may notify DTC and the Bond Registrar/Paying Agent (identified in Section 9 hereof), whereupon DTC will notify the Participants of the availability through DTC of bond certificates. In such event, the Bond Registrar/Paying Agent shall deliver, transfer and exchange bond certificates as requested by DTC and any Participant or "beneficial owner" in appropriate amounts in accordance with this resolution. DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the County and the Bond Registrar/Paying Agent and discharging its responsibilities with respect thereto under applicable law or the County may determine that DTC is incapable of discharging its duties and may so advise DTC. In either such event, the County shall use reasonable efforts to locate another securities depository. Under such circumstances (if there is no successor securities depository), the County and the Bond Registrar/Paying Agent shall be obligated to deliver bond certificates in accordance with the procedures established by this resolution. In the event bond certificates are issued, the provisions of this resolution shall apply to, among other things, the transfer and exchange of such certificates and the method of payment of principal of and interest on such certificates. Whenever DTC requests the County and the Bond Registrar/Paying Agent to do so,

the County and the Bond Registrar/Paying Agent shall cooperate with DTC in taking appropriate action after reasonable notice to make available one or more separate certificates evidencing the Bonds to any Participant having Bonds credited to its DTC account or to arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal of, interest on and redemption premium, if any, on such Bonds and all notices with respect to the Bonds shall be made and given, respectively, to DTC as provided in the Blanket Issuer Letter of Representations between DTC and the County.

Section 9. Bond Registrar and Paying Agent. Huntington National Bank, is hereby appointed to act on behalf of the County as registrar and paying and transfer agent (the "Bond Registrar/Paying Agent") with respect to the Bonds. The County's Fiscal Services Director is hereby authorized to enter into an agreement on behalf of the County with the Bond Registrar/Paying Agent upon such terms and conditions as are consistent with the terms of this resolution. All reasonable fees and expenses of the Bond Registrar/Paying Agent shall be paid by the County. The County's Fiscal Services Director from time to time may designate, and enter into an agreement with, a new paying and transfer agent and bond registrar that is qualified to act in such capacity under the laws of the United States of America or the State.

Section 10. Execution, Authentication and Delivery of Bonds. The Chairperson of the County Board of Commissioners and County Clerk shall sign said Bonds manually or, to the extent authorized by law, by facsimile, for and on behalf of the County and shall cause the seal of the County (or a facsimile thereof) to be affixed thereto or printed thereon. The Bonds, when executed, shall be delivered to the Bond Registrar/Paying Agent for authentication and delivery by it to the purchaser(s) thereof upon receipt of the purchase price therefor. The Bond Registrar/Paying Agent shall indicate on each Bond the date of its authentication. Additional Bonds bearing the manual or facsimile signatures of the Chairperson of the County Board of Commissioners and County Clerk and upon which the seal of the County (or a facsimile thereof) is affixed thereto or imprinted thereon may be delivered to the Bond Registrar/Paying Agent for authentication and delivery in connection with the exchange and transfer of Bonds. The Bond Registrar/Paying Agent shall authenticate and deliver the Bonds as directed by the County. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and County Fiscal Services Director are hereby authorized to execute such certificates, affidavits or other documents or instruments as may be required in connection with the issuance, sale and delivery of the Bonds.

Section 11. Form of Bonds; Exchange and Transfer of Bonds. The Bonds shall be substantially in the form attached hereto as Exhibit A. In the event that the Bonds are not in book-entry-only form, any individual Bond, at the option of the registered owner thereof, shall be transferable on the bond register of the County upon the surrender of the individual Bond together with an assignment executed by the registered owner or its duly authorized attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of a properly assigned Bond, the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds in equal aggregate principal amount and like interest rate and maturity to the designated transferee or transferees. Any individual bond may likewise be exchanged for one or more other bonds with

the same interest rate and maturity in authorized denominations aggregating the same principal amount as the Bond being exchanged. Such exchange shall be effected by surrender of the individual Bond to be exchanged to the Bond Registrar/Paying Agent with written instructions signed by the registered owner of the individual Bond or its attorney in form satisfactory to the Bond Registrar/Paying Agent. Upon receipt of an individual Bond with proper written instructions the Bond Registrar/Paying Agent shall authenticate and deliver a new bond or bonds to the registered owner of the Bond or its properly designated transferee or transferees or attorney.

If, at the time the Bond Registrar/Paying Agent authenticates and delivers a new Bond pursuant to this Section 11, payment of interest on the Bonds is in default, the Bond Registrar/Paying Agent shall endorse upon the new Bond the following: "Payment of interest on this Bond is in default. The last date to which interest has been paid is _____."

The County and the Bond Registrar/Paying Agent may deem and treat the person in whose name any Bond shall be registered upon the Bond Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of the principal of, premium, if any, and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon its order, in accordance with the provisions of Section 6 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the Bond Registrar/Paying Agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the Bond Registrar/Paying Agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating the registered owner.

For every exchange or transfer of Bonds the County or the Bond Registrar/Paying Agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to the exchange or transfer, which sum or sums shall be paid by the person requesting the exchange or transfer as a condition precedent to the exercise of the privilege of making the exchange or transfer.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange Bonds or portions of Bonds which have been selected for redemption.

Section 12. Debt Service Fund. There shall be established and maintained on the books of the County a separate fund to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS DEBT SERVICE FUND, SERIES 2016" (the "Debt Service Fund") for the Bonds. The Debt Service Fund for the Bonds shall be maintained at a bank or trust company designated by the County. Into said Debt Service Fund for the Bonds there shall be placed the accrued interest for such Bonds received at the time of delivery of said Bonds. All payments made by the County pursuant to Section 6 of this resolution are pledged for the payment of principal of and interest on the Bonds and as made shall be placed in the Debt Service Fund for the Bonds. The principal of and interest on the Bonds when due shall be paid directly out of the Debt Service Fund.

Section 13. Improvement Fund. Prior to delivery and sale of the Bonds, there shall be established and maintained on the books of the County a separate account to be designated the "GENERAL OBLIGATION LIMITED TAX CAPITAL IMPROVEMENT BONDS IMPROVEMENT FUND,

SERIES 2016" (the "Improvement Fund") for the Bonds. The Improvement Fund for the Bonds shall be maintained at a bank or trust company designated by the County. After deducting a sum equal to the amount of any accrued interest, if any, from the date of the Bonds to the date of delivery thereof, which sums shall be deposited in the Debt Service Fund, the balance of the proceeds of the Bonds shall be deposited into the Improvement Fund. The moneys on deposit in the Improvement Fund from time to time shall be used solely for the purpose for which the Bonds were issued. Any unexpended balance shall be used for such purposes as allowed by law. After completing the Public Improvements and disposition of the remaining proceeds of the Bonds, if any, pursuant to the provisions of this Section 13, the Improvement Fund shall be closed.

Section 14. Refunding Bonds. The County shall have the power to issue refunding bonds pursuant to all applicable law to refund all or part of the Bonds for purposes authorized by law.

Section 15. Defeasance. In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay, at maturity or irrevocable call for earlier optional redemption, the principal of and interest on the Bonds, shall have been deposited in trust, this resolution shall be defeased with respect to the Bonds and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

Section 16. Replacement of Bonds. Upon receipt by the Bond Registrar/Paying Agent of proof of ownership of an unmatured Bond and satisfactory evidence that the Bond has been lost, apparently destroyed or wrongfully taken and upon receipt of security or indemnity which complies with applicable law and is satisfactory to the Bond Registrar/Paying Agent, the Bond Registrar/Paying Agent shall deliver a new executed bond to replace the Bond lost, apparently destroyed or wrongfully taken in compliance with applicable law. In the event an outstanding matured Bond is lost, apparently destroyed or wrongfully taken, the Bond Registrar/Paying Agent may pay the Bond without presentation upon the receipt of the same documentation required for the delivery of a replacement bond. The Bond Registrar/Paying Agent, for each new bond delivered or paid without presentation as provided above, shall require the payment of expenses, including counsel fees, which may be incurred by the Bond Registrar/Paying Agent and the County in the premises. Any bond delivered pursuant to the provisions of this Section 16 in lieu of any Bond lost, apparently destroyed or wrongfully taken shall be of the same form, tenor and series and be secured in the same manner as the Bond in substitution for which such bond was delivered.

Section 17. Investment of Moneys. Moneys in the respective Improvement Fund and the Debt Service Fund may be invested in United States Government obligations, obligations the principal of and interest on which are guaranteed by the United States Government or other investments permitted by law. Any moneys so invested shall be in obligations or deposits maturing prior to the estimated date that such moneys will be needed for the purposes of the fund in which such moneys invested have been deposited.

Section 18. State Tax Exemption. The Bonds are authorized by the Constitution of the State, the statutes of the State and, in particular, Section 517 of Act 34 and are exempt from any and all taxation whatsoever by the State or by any taxing authority within the State, except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

Section 19. Tax Covenant. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Bonds will be and will remain excludable from gross income for federal income tax purposes.

Section 20. Additional Security. The County's Fiscal Services Director is hereby authorized to negotiate and arrange, as and to the extent he shall deem necessary and/or economically feasible, for insurance on the Bonds as additional security to assure timely payment of principal of and interest on the Bonds.

Section 21. Negotiated Sale. The County's Fiscal Services Director is authorized to negotiate the sale of the Bonds with Citigroup Global Markets, Inc. (the "Underwriter") in accordance with the provisions of this resolution and to execute a bond purchase agreement with the Underwriter evidencing the terms of such negotiated sale. A negotiated sale of the Bonds will permit the County to sell the Bonds at the appropriate time and to structure the issue to assure the lowest interest rate on the Bonds.

Section 22. Report of Sale of Bonds. The County's Fiscal Services Director, prior to the issuance of the Bonds, shall file a report with the County Board of Commissioners with respect to the sale of the Bonds. Such report shall include (a) the date of issue, principal amount, principal payment dates, and the manner of sale of the Bonds, (b) the interest rate or rates on the Bonds and the interest payment dates, (c) the optional and mandatory redemption provisions related to the Bonds, (d) the use and disposition of the proceeds of the Bonds, and (e) the extent of the use of any bond insurance to secure payment of the Bonds.

Section 23. Sale, Issuance and Delivery of Bonds; Preparation and Use of Official Statement. The Chairperson of the County Board of Commissioners, County Clerk, County Treasurer, County Administrator/Controller and the County Fiscal Services Director are authorized to do all things necessary to effectuate the sale, issuance and delivery of the Bonds in accordance with the provisions of this resolution.

The County's Fiscal Services Director is hereby authorized to cause the preparation of an official statement for the Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), and to do all other things necessary to comply with the Rule. After the award of the Bonds, the County will provide copies of a "final official statement" (as defined in paragraph (e)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the purchaser to enable such purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County's Fiscal Services Director is authorized to enter into such agreements as may be required to enable the purchaser to comply with the Rule.

Section 24. Continuing Disclosure. The County's Fiscal Services Director is authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are

collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate.

Section 25. Approval of Michigan Department of Treasury. The issuance and sale of the Bonds is subject to approval being granted therefor by the Department of Treasury of the State ("Treasury") in accordance with Act 34. The County has previously filed a qualifying statement with Treasury, and subsequent thereto the County has been granted qualified status by Treasury, all as provided in Act 34.

Section 26. Appointment of Financial Advisor and Bond Counsel. Robert W. Baird & Co. shall be financial advisor to the County and Dickinson Wright PLLC shall serve as bond counsel with respect to the Bonds.

Section 27. Severability. If any section, paragraph, clause or provision of this resolution shall be held invalid, the invalidity of such paragraph, section, clause or provision shall not affect any of the other provisions of this resolution.

Section 28. Prior Resolutions. All resolutions or parts thereof in conflict with the provisions of this resolution are, to the extent of such conflict, hereby repealed.

Section 29. Headings. The section headings in this resolution are furnished for convenience of reference only and shall not be considered to be part of this resolution.

Section 30. Effective Date of Resolution. This resolution shall become effective immediately upon its passage.

Motion by Commissioner Jones, Seconded by Commissioner Koorndyk, that the resolution be adopted.

Motion carried:

Yeas: Shroll, Koorndyk, Chivis, Bulkowski, Hennessy, Vander Molen, Brieve, Stek, Bolter, Jones, Morgan, Chair Saalfeld – 12.

Nays: Talen, Kallman, Ponstein, Antor - 4.

EXHIBIT

R-__

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF KENT
GENERAL OBLIGATION LIMITED TAX
CAPITAL IMPROVEMENT BONDS,
SERIES 2016**

INTEREST RATE	MATURITY DATE	DATE OF ORIGINAL ISSUE	CUSIP
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REGISTERED OWNER: Cede & Co.

P.O. Box 20
Bowling Green Station
New York, New York 10274
Tax I.D. No. 13-2555119

PRINCIPAL AMOUNT: Dollars (\$_____)

IN THESE PRESENTS that the County of Kent, Michigan (the "County"), acknowledges itself indebted and, for value received, hereby promises to pay on the Maturity Date, specified above, unless redeemed prior thereto as hereinafter provided, to the Registered Owner, specified above, or registered assigns shown as the Registered Owner of record of this Bond on the books of the County kept by Huntington National Bank, Grand Rapids, Michigan, as bond registrar/paying agent (the "Bond Registrar/Paying Agent") the Principal Amount, specified above, in lawful money of the United States of America, upon presentation and surrender of this Bond at the designated office of the Bond Registrar/Paying Agent, or at such successor bond registrar and paying agent as may be designated pursuant to the Resolution (as hereinafter defined), together with interest thereon (computed using a 360-day year consisting of twelve 30-day months) from the date hereof until paid at the Interest Rate per annum specified above, payable on _____, 201_, and semi-annually thereafter on the ____ day of _____ and _____ of each year by check or draft drawn on the Bond Registrar/Paying Agent to the Registered Owner by first-class mail at the address shown on the registration books of the County on the Record Date. The Record Date shall be the close of business each _____ and _____ with respect to the payments due each _____ and _____, respectively, provided that if such day is a Saturday, Sunday or legal holiday in the State of Michigan (the "State"), the Record Date shall be as of the close of business on the day next preceding such 15th day of the month which is not a Saturday, Sunday or legal holiday in the State.

This Bond is one of a series of bonds of even date and like tenor except as to principal amount, date of maturity and interest rate, aggregating the principal sum of _____ Dollars (\$_____) (the "Bonds") issued in accordance with the provisions of Section 517 of Act 34 of the Public Acts of Michigan of 2001, as amended, and a bond authorizing resolution adopted by the Board of Commissioners of the County (the "Resolution") to finance all or a portion of the cost to (i) construct, reconstruct, repair and rehabilitate various public streets and roads, including bridges, in the County, including but not limited to (a) to replace and/or renovate portions of the Kent County Juvenile Detention Center building located at 1501 Cedar Street, N.E. in the City of Grand Rapids (the "City"), (b) to replace and/or renovate the kitchen at the Kent County Correctional Facility located in the Kent County (the "County") Fuller Complex at 703 Ball Avenue, N.E. in the City, (c) to buildout two new Courtrooms and related judicial offices including other renovations and improvements at the Kent County Courthouse located at 180 Ottawa Avenue, N.W. in the City, and (d) to acquire and install related furniture, fixtures and equipment.

The Bonds are a limited tax general obligation of the County. The full faith and credit of the County are pledged for the prompt payment of principal of and interest on the Bonds as the same shall become due. Each year the County will include in its budget as a first budget obligation an amount sufficient to pay such principal and interest as the same shall become due. The ability of the County to raise funds to pay such amounts is subject to applicable constitutional and statutory limitation on the taxing power of the County.

This Bond is transferable, as provided in the Resolution, only upon the books of the County kept for that purpose by the Bond Registrar/Paying Agent, upon the surrender of this Bond together with a written instrument of transfer satisfactory to the Bond Registrar/Paying Agent duly executed by the Registered Owner or its attorney duly authorized in writing. Upon the exchange or transfer of this Bond a new bond or bonds of any authorized denomination, in the same aggregate principal amount and of the same interest rate and maturity, shall be authenticated and delivered to the transferee in exchange therefor as provided in the Resolution, and upon payment of the charges, if any, therein provided. Bonds so authenticated and delivered shall be in the denomination of \$5,000 or any integral multiple thereof not exceeding the aggregate principal amount for each maturity.

The Bond Registrar/Paying Agent shall not be required to transfer or exchange bonds or portions of bonds which have been selected for redemption.

MANDATORY PRIOR REDEMPTION

Bonds maturing in the year _____ are subject to mandatory prior redemption at par and accrued interest as follows:

Redemption Date	Principal Amount of Bonds To Be Redeemed
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*

*Final maturity.

(Repeat as necessary)

Bonds or portions of Bonds to be redeemed by mandatory redemption shall be selected by lot.]

OPTIONAL PRIOR REDEMPTION

Bonds maturing in the years ____ through ____, both inclusive, shall not be subject to redemption prior to maturity. Bonds maturing in the years ____ through ____, both inclusive, shall be subject to redemption prior to maturity at the option of the County, in whole or in part in multiples of \$5,000 within a single maturity in such order of maturity as the County shall determine and within a single maturity by lot, on any date on or after _____ at par.

NOTICE OF REDEMPTION

Notice of the call of any Bonds for redemption shall be given by first-class mail not less than 30 days prior to the date fixed for redemption to the registered owners of record of the Bonds or portions thereof to be redeemed. Bonds so called for redemption shall not bear interest after the date fixed for redemption, provided funds are on hand with the Bond Registrar/Paying Agent to redeem said Bonds.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the County, including this Bond, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County has caused this Bond to be executed in its name by facsimile signature of the Chairperson of the County Board of Commissioners and County Clerk and its seal (or a facsimile thereof) to be impressed or printed hereon and to be manually authenticated by the Paying Agent/Bond Registrar, as the County's authenticating agent, all as of the original issuance date set forth above.

KENT COUNTY, MICHIGAN

(Seal)

By: _____
James R. Saalfeld, Chairperson

By: _____
Mary Hollinrake, County Clerk

CERTIFICATION OF AUTHENTICATION

This Bond is one of the Bonds described in the within mentioned Resolution.

HUNTINGTON NATIONAL BANK,
as Bond Registrar/Paying Agent

Dated: _____

Authorized Representative

2-25-16-14 – REVISIONS TO HEALTH DEPARTMENT FEE SCHEDULE / HEALTH DEPARTMENT

WHEREAS, Public Act 368 of 1978 (the Public Health Code), as amended, allows a local government to “....fix and require the payment of fees for services authorized or required to be performed by the local health department.” Said fees should not be more than the reasonable cost of providing the service; and

WHEREAS, the Health Department has attempted to create a fair and equitable fee schedule that captures the cost of services provided and is consistent with surrounding counties. As a result, the Health Department is recommending changes to 21 existing fees, the establishment of 29 new fees, and the elimination of 9 fees with an effective date of March 1, 2016. All of these recommendations are detailed in the attached schedule; and

WHEREAS, a public notice was placed in the Grand Rapids Press, sent to the County Clerk’s Office, and posted on accessKent, to announce the new fees and the Public Hearing date. The Public Hearing was held on September 21, 2015, to educate the public concerning the new fees. No public comment was received; and

WHEREAS, proposed fee changes were presented to Kent County’s Community Health Advisory Committee on August 27, 2015, and there was unanimous support for these fee changes; and

WHEREAS, the proposed fee changes have no financial impact on the Health Department’s 2016 budget. The additional \$26,260 in revenue generated from the new laboratory water test fee was budgeted in the Health Department’s 2016 budget and was used to offset the cost of the purchase of the new water testing equipment; and

WHEREAS, this item has been reviewed and recommended by the Finance and Physical Resources Committee for approval by the Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners hereby approve amendments to the Health Department’s fee schedule.

Motion by Commissioner Morgan, seconded by Commissioner Vander Molen, that the resolution be adopted.

Motion carried by voice vote.

Kent County Health Department Proposed Fee Adjustments

Service Provided Last Current Proposed Effective Fee Projected Revenue Change Fee Increase Justification

Animal Shelter

Dog Licenses

Unneutered puppy License	12/01/2011	\$26.00	\$12.00	03/01/2016	(\$14.00)	325	(\$4,550)		State law requires dog licensing by four months of age. Many veterinarians do not recommend to spay/neuter a dog for at least 6 months. To avoid paying the "intact" dog license fee, this fee allows Kent County residents to license their intact puppy at the lower rate for the first year.
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Miscellaneous Fees

Quarantine Assessment and Release Fee	10/01/2004	\$10.00	\$50.00	03/01/2016	\$40.00	0	\$0		This fee increase is proposed to better cover the cost of an Animal Control Officer who makes multiple contacts with a pet owner, including a site visit to start and end a quarantine.
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Animal Shelter Total Revenue Changes: (\$4,550)

Last **Current** **Proposed** **Effective** **Fee** **Projected** **Revenue**
Service Provided **Change** **Fee** **Fee** **Date** **Change** **Activity** **Change** **Fee Increase** **Justification**

Environmental Health

Body Art

Critical Violation 1st offense	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee/enforcement, chronic violation (2 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations.
Critical Violation 2nd Offense	New Fee	N/A	\$250.00	03/01/2016	\$250.00	0	\$0	Replacement fee/enforcement, chronic violation (3 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations.
Critical Violation 3rd Offense	New Fee	N/A	\$300.00	03/01/2016	\$300.00	0	\$0	Replacement fee/enforcement, chronic violation (4 consecutive). Replaces previous penalty fees and is more specific to the actual number of violations.
Critical violation not corrected	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee/enforcement, failure to correct at followup inspection. Replaces previous penalty fees and is more specific to the actual number of violations.
Industry specific bloodborne pathogen training	New Fee	N/A	\$35.00	03/01/2016	\$35.00	20	\$700	New training provided to the industry to meet their State requirements. Industry has requested this service from the Health Department.
Late Fee Body Art	01/01/2013	\$50.00	\$100.00	03/01/2016	\$50.00	6	\$300	Increase penalty for not paying license fees. Failure to pay license fees requires additional staff followup with the facility. Fee increase to cover costs.
Non-critical violation 1st offense	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Non-critical violation 2nd offense	New Fee	N/A	\$125.00	03/01/2016	\$125.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.
Non-critical violation 3rd offense	New Fee	N/A	\$150.00	03/01/2016	\$150.00	0	\$0	Replacement fee for previous penalty fees and is more specific to the actual number of violations.
Penalties - Failure to practice universal precautions, First Offense	12/01/2009	\$500.00	\$0.00	03/01/2016	(\$500.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Failure to practice universal precautions, Second & Subsequent Offense	12/01/2009	\$1,000.00	\$0.00	03/01/2016	(\$1,000.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Failure to comply with sterilization procedures, First Offense	12/01/2009	\$500.00	\$0.00	03/01/2016	(\$500.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Failure to comply with sterilization procedures, Second & Subsequent Offense	12/01/2009	\$1,000.00	\$0.00	03/01/2016	(\$1,000.00)	0	\$0	Fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Presence of critical violation, each offense	12/01/2009	\$200.00	\$0.00	03/01/2016	(\$200.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.
Penalties - Presence of uncorrected critical violation, each offense	12/01/2009	\$400.00	\$0.00	03/01/2016	(\$400.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Penalties - Uncorrected or concurrent non-critical violations, each offense	12/01/2009	\$100.00	\$0.00	03/01/2016	(\$100.00)	0	\$0	This fee has been eliminated. Replaced by critical and non-critical violations.
Temporary/Mobile Facility < 2 week notice	12/01/2009	\$400.00	\$250.00	03/01/2016	(\$150.00)	0	\$0	This fee has been reduced to match fee with actual time required to complete the service.
Temporary/Mobile Facility >= 2 week notice	12/01/2009	\$300.00	\$150.00	03/01/2016	(\$150.00)	1	(\$150)	This fee has been reduced to match fee with actual time required to complete the service.

Food Services

Certified Manager Class	New Fee	N/A	\$175.00	03/01/2016	\$175.00	0	\$0	Certified managers are required to be present at all hours of operation in a restaurant. Kent County Sanitarians can teach the class and improve the safety of the food being served to the public.
Concession Stand X Risk	06/01/2014	\$400.00	\$150.00	03/01/2016	(\$250.00)	10	(\$2,500)	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.
Concession Stand Y Risk	06/01/2014	\$500.00	\$175.00	03/01/2016	(\$325.00)	3	(\$975)	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.
Concession Stand Z Risk	06/01/2014	\$500.00	\$200.00	03/01/2016	(\$300.00)	0	\$0	Currently charging full foodservice inspection fee which is the same as a cafeteria or a restaurant fee. The reduced fee better matches the time staff spend doing the inspection.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Consultation Fees	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	In many complex operations, the food industry will want to utilize our expertise and knowledge to help them. This fee is to recover staff time and cost. The fee is only charged when a physical site visit takes place and/or more than 2 hours is spent with the client.
Food Service - Construction w/out Plan Review	12/01/2009	\$125.00	\$200.00	03/01/2016	\$75.00	8	\$600	Increase in penalty fee to recover staff cost for followup and orders.
Food Service - Core Violation 1st Offense	06/01/1997	\$50.00	\$100.00	03/01/2016	\$50.00	5	\$250	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Core Violation 2nd Offense	06/01/1997	\$75.00	\$125.00	03/01/2016	\$50.00	0	\$0	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Core Violation 3rd Offense	06/01/1997	\$100.00	\$150.00	03/01/2016	\$50.00	0	\$0	This fee increase reflects staff's actual time and cost for enforcement. Enforcement is an area that is costly to implement.
Food Service - Operating without a License	06/01/1997	\$100.00	\$300.00	03/01/2016	\$200.00	1	\$200	Increase penalty for operating and serving food to the public without a license or inspection to do so.
Food Service - Priority & Priority Foundation Violations - 1st Offense	06/01/1997	\$100.00	\$200.00	03/01/2016	\$100.00	1	\$100	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.
Food Service - Priority & Priority Foundation Violations - 2nd Offense	06/01/1997	\$150.00	\$250.00	03/01/2016	\$100.00	0	\$0	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Food Service - Priority & Priority Foundation Violations - 3rd Offense	06/01/1997	\$200.00	\$300.00	03/01/2016	\$100.00	0	\$0	This increased penalty replaces the critical fee and was changed to comply with the food code terminology.
Mobile Food Service	06/01/2014	\$300.00 + State Fee	\$150.00	03/01/2016	(\$150.00)	23	(\$3,450)	Fee reduction to reflect the amount of staff time spent inspecting mobile carts.
Non-Profit Satellite Service only	New Fee	N/A	\$150.00	03/01/2016	\$150.00	8	\$1,200	New fee proposed to reduce this type of facility fee for the service provided. The previous fee category would have charged \$300. The new fee better matches the fee to staff time and costs.
Specialized Process Review	New Fee	N/A	\$100.00	03/01/2016	\$100.00	1	\$100	Increased number of food service establishments are starting to offer processed foods at their restaurant. These processes require increased regulatory oversight and increased consultation by staff. This fee is to cover that increased cost.
Temporary - Umbrella	06/01/2014	\$100.00 + State Fee + \$20 per service unit	\$100.00 + State Fee + \$10 per service	03/01/2016	N/A	0	\$0	Fee reduced to better reflect time and costs associated with providing the service.
Temporary < 5 days prior to event	06/01/2014	\$0.00	\$150.00 = State Fee + temporary fee \$150	03/01/2016	\$150.00	13	\$1,950	This fee was mistakenly removed from the fee schedule in 2014.
Temporary Food Application Low Risk Non-profit license	New Fee	N/A	\$50.00 + State Fee	03/01/2016	\$50.00	15	\$750	New law was passed that allows Kent County to issue a temporary food license after an in-office consultation with the operator, and no field inspection is required. This is only allowed under certain circumstances. This fee reflects the amount of staff time and costs.
Temporary Food Application Low Risk license	06/01/2014	\$150.00 + State Fee	\$75.00 + State Fee	03/01/2016	(\$75.00)	20	(\$1,500)	New law was passed that allows Kent County to issue a temporary food license after an in-office consultation with the operator, and no field inspection is required. This is only allowed under certain circumstances. This fee reflects the amount of staff time and costs.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Temporary Food Application Non-profit Umbrella	New Fee	N/A	\$50.00 + State Fee + \$10 per service	03/01/2016	\$50.00	0	\$0	Created a lower cost non-profit fee category. Previously only the for-profit fee was charged.
Temporary Food Application-Non Profit <5 days prior to event	New Fee	N/A	\$50.00 + State Fee+ temp fee \$50	03/01/2016	\$50.00	15	\$750	Created a lower cost non-profit fee category. Previously only the for-profit fee was charged.
Voluntary Food Safety Audit	New Fee	N/A	\$150.00	03/01/2016	\$150.00	1	\$150	This service has been requested by the food service industry. In order to cover staff time and costs, the new fee was proposed.

On-Site Sewage Disposal

Revisit	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	New fee to recover cost of staff time.
Sewage Permit Extension/renewal	New Fee	N/A	\$100.00	03/01/2016	\$100.00	10	\$1,000	New service request by clients. Permits typically expire after two years. However, with a quick visit to the site and a file review, an original permit can be extended or renewed.

Swimming Pools

Critical Violation 1st offense	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee (2 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.
Critical violation 2nd offense	New Fee	N/A	\$250.00	03/01/2016	\$250.00	0	\$0	Replacement fee (3 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
Critical violation 3rd offense	New Fee	N/A	\$300.00	03/01/2016	\$300.00			Replacement fee (2 consecutive) for the critical violation fee. The new fee uses a graduated system for violations.
Critical Violation not corrected	New Fee	N/A	\$200.00	03/01/2016	\$200.00	0	\$0	Replacement fee (failure to correct after 1st followup).
Late Application Fee for Public Swimming or Wading Pool Inspection (after December 31)	12/01/2009	\$50.00	\$100.00	03/01/2016	\$50.00	15	\$750	Increased fees to cover staff time and costs.
Non-critical violation 1st offense	New Fee	N/A	\$100.00	03/01/2016	\$100.00	0	\$0	Fee to reflect non-critical violations found at 2 consecutive routine inspections.
Non-critical violation 2nd offense	New Fee	N/A	\$125.00	03/01/2016	\$125.00	0	\$0	Fee to reflect non-critical violations found at 3 consecutive inspections.
Non-critical violation 3rd offense	New Fee	N/A	\$150.00	03/01/2016	\$150.00	0	\$0	Fee to reflect non-critical violations found at 4 consecutive inspections.
Swimming Pool - Critical Violation	06/01/1997	\$200.00	\$0.00	03/01/2016	(\$200.00)	0	\$0	Fee eliminated. Replaced with a graduated penalty fee system.
Swimming Pool - Non-Critical Violation	06/01/1997	\$50.00	\$0.00	03/01/2016	(\$50.00)	0	\$0	Fee eliminated. Replaced with a graduated penalty fee system.

Service Provided **Last Change** **Current Fee** **Proposed Fee** **Effective Date** **Fee Change** **Projected Activity** **Revenue Change** **Fee Increase Justification**

Water Supply

Water sample by KCHD	New Fee	N/A	\$125.00	03/01/2016	\$125.00	10	\$1,250	This service has been requested by clients. KCHD will sample the water upon request.
Well Permit-residential/replacement/irrigation/test + water sample KCHD	New Fee	N/A	\$316.00	03/01/2016	\$316.00	10	\$3,160	This service has been requested by clients. KCHD will issue permit and take required water samples when well is completed.

Environmental Health Total Revenue Changes: **\$4,635**

Service Provided	Last Change	Current Fee	Proposed Fee	Effective Date	Fee Change	Projected Activity	Revenue Change	Fee Increase Justification
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Laboratory

Laboratory Test - STD

Autoclave Spore Testing	05/01/2011	\$42.00	\$5.00	03/01/2016	(\$37.00)	20	(\$7.40)	Reduced fee based on fees charged by surrounding counties.

Laboratory Test - Water

Lead/Copper/Arsenic	New Fee	N/A	\$18.00	03/01/2016	\$18.00	1,500	\$27,000	This fee is proposed to accommodate customers' requests for this testing. New equipment has been installed that has provided KCHD the opportunity to test lead, copper and arsenic.

Laboratory Total Revenue Changes:

\$26,260

Grand Total Revenue Changes:

\$26,345

2016 LEGISLATIVE PRIORITIES

Motion by Commissioner Stek, seconded by Commissioner Shroll, to accept the 2016 Legislative Priorities (copy of which is on file in the County Clerk's Office).
Motion carried by voice vote.

PUBLIC COMMENT

Barb Vander Veen, West Michigan Liaison for the Secretary of State (SOS) – Invited Commissioners to two demonstrations of MI-TIME Line (March 24 at the Wyoming SOS Office, Rogers Plaza, and April 26 at the SOS Super Center, Centerpointe Mall). Both demonstrations begin at 9:30 a.m. This new technology allows customers to reserve their spot in line online at participating SOS offices.

Commissioner Kallman used the MI-Time Line and thought it fantastic.

REPORTS

Airport

Commissioner Morgan: Construction continues on schedule on the airport's consolidated checkpoint and market place.

MISCELLANEOUS

Veteran's Home News Story

Commissioner Antor: Commented that the recent WOTV news story on the Grand Rapids Home for Veterans (Veterans' Home) is due to mismanagement, not lack of funding. A big problem is that all changes must be reviewed by the State. He is working on legislation to change the process.

Community Health Advisory Committee

Commissioner Shroll: The Community Health Advisory Committee meets today at 12:00 (noon) at the Health Department. Topics of discussion include the Health Department's strategic plan and the Community Health Improvement Plan. The Committee will meet six times a year, instead of quarterly.

Airport Staff Kudos

Commissioner Brieve: Thanked the staff at the Gerald R. Ford International Airport. Her five year old son toured the airport with his class. The staff was great with the kids.

Veterans and NACo Legislative Conference

Commissioner Ponstein: Thanked Commissioner Antor for his commitment to help veterans. Hopefully, our legislators can solve these problems.

At the recent NACo conference in Washington, D.C., there was talk of bipartisan support on criminal justice reform. As a member of the Energy, Environment and Land Use Subcommittee, he attended a presentation by the Department of Energy on the Energy Efficiency Grant. Kent County's innovative geothermal project at the jail was highlighted.

Public Comment

Commissioner Jones: Thanked Barb Vander Veen for sharing information on MI-Time Line.

Veteran's Home and Guest

Commissioner Bolter: Agrees with Commissioner Antor's comments on the Veterans' Home. The audit requested by Representative MacGregor has shed more light on those issues.

She introduced her son, Hayden, present today because of a snow day.

Portrait Unveiling

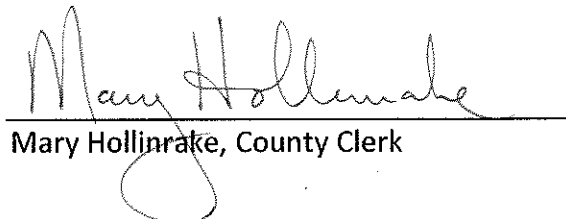
Chair Saalfeld and Commissioner Koorndyk unveiled former Chair Koorndyk's official portrait commemorating his three years of service (2013-2015) as board chair.

Commissioner Koorndyk: Thanked Commissioners for their support while he was Chair and considers himself fortunate to serve.

ADJOURNMENT

At 9:10 a.m., Commissioner Ponstein moved to adjourn, subject to the call of the Chair, and to Thursday, March 10, 2016, Room 310, County Administration Building, at 8:30 a.m., for an Official Meeting. Seconded by Commissioner Koorndyk. Motion carried.


James R. Saalfeld, Chair


Mary Hollinrake, County Clerk